



READY BENCH HEAD

DESCRIPTION

- READY BENCH members are responsible for organizing the Swimmers into Heats before the start of each Event Heat.
- ❖ Two (2) parents per Team, one (1) per each Team per half Meet, are required for each Meet, Home and Away.

REQUIREMENTS

- READY BENCH members are not required to participate in Swim Circuit's Official Clinic training. It is the responsibility of each Team to train their READY BENCH members.

DUTIES

- The READY BENCH HEAD is responsible for organizing the Swimmers into Heats before the start of each Event Heat. The Host Team READY BENCH HEAD is the Lead REDAY BENCH HEAD for all decision evolving the Ready Bench area.
 - ❖ Swimmers must arrive at the Ready Bench area with an Event Card, where applicable, for that Event Heat.
 - ❖ READY BENCH HEAD ensures the staging of Swimmers so that a Heat group moves to the "on deck area" behind the Starting Blocks as the current "on deck" Heat group moves onto the Starting Blocks.
- The READY BENCH HEAD ensures the final verification of each Swimmer's, individual and relay team, Event Card (Correct Swimmer's Name, Event, Heat and Lane), where applicable, before moving the Heat to the "on deck area " for Event Heat being staged.
 - ❖ The READY BENCH HEAD will check their copy of the official Meet Event Heat sheet to verify that all Swimmers that appear on the list are present.
 - ❖ The READY BENCH HEAD will notify MEET DIRECTORs, STARTER and COMPUTER REPRESENTATIVEs of any Swimmer(s) not on the official Heat sheet and of any Swimmer(s) that are scratched from the Heat.
- The READY BENCH HEAD may reassign a Swimmer(s) to an earlier or later Heat if there is/are opening(s) so that a Swimmer does not swim alone.
 - ❖ If there are very few Swimmers in two (2) Event Heats, the READY BENCH HEAD may combine the Swimmers into a Single Race. Swimmers in the same Event Heat should be assigned adjacent lanes, where possible.
 - ❖ When reassigning Swimmer(s) to different Heats and/or lanes, the READY BENCH HEADs are responsible for verifying the changed Event Cards, where applicable, for those Swimmer(s) as follows:
 - The original Heat and/or lane number on the Event Card(s) are crossed out such that the original numbers can still be read by the RUNNERS, TIMERS, RIBBON and SCORING groups.
 - A "Red" pencil/pen is used in writing the new Heat and/or lane numbers so that the RUNNERS, TIMERS, RIBBON and SCORING group can read the new information.

Notify starter



DURING MEET

- The READY BENCH HEADs ensure the organization and verification of all Swimmers for all Heats in order to flow the Swimmers through the Ready Bench area efficiently to keep the Meet moving in a timely function.