



AGE GROUP PARENT ASSISTANT

DESCRIPTION

- There are separate designated areas, tents, for Boys and Girls in each Age Group from age 6 through 14 with the older Age Groups, 15-17 combined.
- ❖ Each Age Group tent has a Volunteer Parent and Parent Assistant assigned to the tent to be responsible for the Swimmers during each Dual Meet, Home and Away.
- ❖ The older Age Groups (15 -17 year-olds) are combined into one (1) Age Group tent requiring only one AGE GROUP PARENT and one (1) AGE GROUP ASSISTANT.

REQUIREMENTS

- Twelve (12) volunteers, one (1) volunteer per age group per gender, are required for each Dual Meet, Home and Away.
- ❖ The AGE GROUP PARENT will not be changed during a Dual Meet unless under exigent circumstances.
- One (1) volunteer, either the AGE GROUP PARENT or AGE GROUP PARENT ASSISTANT, is to remain in the designated Age Group area at all times.

DUTIES

- The AGE GROUP PARENT ASSISTANT is the secondary contact for the Age Group assigned.
- ❖ The AGE GROUP PARENT ASSISTANTS are responsible for assisting and supporting the AGE GROUP PARENT in all aspects and functions as described in the AGE GROUP PARENT position description.
- ❖ The AGE GROUP PARENT ASSISTANT will perform all duties assigned by the AGE GROUP PARENT.
- ❖ The AGE GROUP PARENT ASSISTANT will assume full responsibility for their designated Age Group in the absence of the AGE GROUP PARENT.
- AGE GROUP PARENT ASSISTANTS are responsible for the safety and well-being of the Swimmer(s) in their age group.
- ❖ AGE GROUP PARENT ASSISTANTS are to report to any BOARD MEMBER or directly to the VOLUNTEER COORDINATOR any non-compliance of directives, unsportsmanlike conduct, any theft, any injury and/or any other infraction by any one at the Meet that has the potential to cause malice, intentional or unintentional, towards any other person.
- AGE GROUP PARENT ASSISTANTS are to ensure that only their Swimmer(s) are within their designated area and are to politely 'ask to leave' all non-age group individuals (Swimmers as well as non-Swimmers) from their age group designated area.

PRE-MEET

- The AGE GROUP PARENT ASSISTANTS will assist with accounting for all Swimmer(s) in their designated age group.



- The AGE GROUP PARENT ASSISTANTs are to locate their Age Group designated area (most often a pop-up tent) and help finish with setup – raising tent, laying down tarp, hanging age group sign on front of tent.

DURING MEET

- The AGE GROUP PARENT ASSISTANTs need to listen to the ANNOUNCER and assist in locating their Swimmers at least two (2) Events prior to the Swimmer's next Event.
 - ❖ 'First Call' for Swimmer(s) by ANNOUNCER
 - Assist in distributing Event Cards (where applicable) to the Swimmers prior to proceeding to the Ready Bench.
 - ❖ 'Third and Final' Call by ANNOUNCER
 - Assist that all Swimmer(s) participating in an Event are at the Ready Bench in the order that they swim.
- The AGE GROUP PARENT ASSISTANTs for the youngest ages (6 & Under, and 7-8 year-olds) are critical to the timely start and on-going timing of Events.
 - ❖ Approximately 7:15 if 7:30 AM Meet start or by 7:45 AM if 8:00 AM Meet start, the AGE GROUP PARENTs need to begin organizing their Swimmers.
 - ❖ These youngest Swimmers are required to be escorted to the Ready Bench for each Event to avoid getting lost or losing their Event Card (where applicable).
- At the end of an Event, The AGE GROUP PARENT ASSISTANTs are to assist in verifying that Swimmers are accounted for and in their designated area.